

Club Water Safety Audit 2009-10. Enter your club name in the grey box-----		Clwb Rhwyfo BORTH Rowing Club
Titles	Text Questions	Text Answers
a Non-Rowing Club	If your club does not row at all, please insert your club's name here and sign the statement at the end of the text questions by stating your name and position.	
b Other "linked" clubs COVERED by this audit.	Do any other club(s) e.g. alumni, also operate under your club's safety policy and your Club Water Safety Adviser? Please insert Club Name(s) These clubs are not required to submit a separate audit.	
c Other "linked" clubs NOT COVERED by this audit	If you host any club(s) who do not operate under your safety procedures or Club Water Safety Adviser please insert the Club name(s)	
d Boat House Address	State the postal address of your boathouse including postcode.	No Boathouse c/o Idle Rocks, Ynyslas, Borth, Ceredigion, SY24 5JZ
e Club Water Safety Adviser	State the name and address of your Club Water Safety Adviser	Martyn Davies
f CWSA Telephone & Email contact	State the telephone numbers – (home, work and mobile) of your Club Water Safety Adviser and the EMAIL address for use.	Home: 01970 871512 Mobile: 07967 973394 mailto:randyduck8@hotmail.co.uk
g Alternative contact or deputy	State the telephone number - (home, work, mobile) and EMAIL address for all times and dates that the CWSA is not available.	Dave Reynolds Home: 01970 871493 Mobile: 07941 526437 mailto:dave_w_reynolds@hotmail.com
h CWSA's ARA number	If your CWSA is a current ARA member state his/her membership number. (Note: benefits from ARA insurance).	
i Website	If your club has a website please give its web address	http://www.borth-rowing-club.org.uk/
j Navigation	What formal methods are in place to ensure that members are aware of the local navigation rules?	Map of the estuary and navigation bouys.
k Hazards	What particular hazards exist peculiar to the Club or location?	The main concern is the tide rush in the Estuary and the presence of a few rocky outcrops. Most of the Estuary has exposed sand bars from half tide through to low tide.
l Control Measures	What procedures exist to counteract the threat of hazards outlined above, for example, the use of water level indicators, flow meters and temperature gauges when imposing restrictions?	The ESTUARY outings are organised to coincide with the slack period from 1 hour before until 1 hour after high tide.
m First Aid	Where is/are the fully stocked and readily available First Aid kit(s)?	Waterproof first aid with the boat.
n First Aid	Who is the person responsible for regularly checking and replacing the contents of the First Aid kit(s)?	Martyn Davies Home: 01970 871512 Mobile: 07967 973394
o Lifejackets/buoyancy aids	Who is the person in your club responsible for checking lifejackets/buoyancy aids?	Martyn Davies Home: 01970 871512 Mobile: 07967 973394
p Coaches	How many coaches: a) Are there in your club? b) Have ARA Coaching qualifications IA or above? c) Are current members of the ARA?	a) 4 b) 2 c) 2
q Statement by the club, school or college officer or CWSA appointed by the committee with authority to sign on behalf of the club:	This safety audit has been undertaken thoroughly and the response to the questions truly reflect our compliance with the ARA's Water Safety Code. Please insert your name and position as the officer/CWSA with authority to sign on behalf of the club.	Martyn Davies Club Captain

Tick Box Questions	Place a "X" under the answer, applicable to your club, in the grey box (number where appropriate)					
Is Water Safety a permanent agenda item for review by the club committee?	Yes	No				
	<input checked="" type="checkbox"/>					
Does your CWSA give reports to your committee? (NB The CWSA does not have to be a member of the committee)	Yes	No				
	<input checked="" type="checkbox"/>					
Do you display a suitable list of addresses and telephone numbers for emergencies?	Yes	No				
		<input checked="" type="checkbox"/>	Website			
Do you clearly display the location of the nearest telephone?	Yes	No				
		<input checked="" type="checkbox"/>	Website			
Where are the rules for the safe use of your local waters displayed? (NB: Should include circulation diagrams and maps)	Boat House	Club House	Not Displayed			
			<input checked="" type="checkbox"/>	Website		
What is the frequency of checking the first aid box?	Weekly	Monthly	Two Monthly	Three Monthly	More than 3 monthly	
				<input checked="" type="checkbox"/>		
How many thermal/exposure blankets do you have available for use?	1 to 5	6 to 10	11 to 15	16 to 20	20 to 50	None
	<input checked="" type="checkbox"/>					
Are your coaches required to carry thermal exposure blankets?	Yes	No				
	<input checked="" type="checkbox"/>					
How many throw bags (rescue lines) do you have available for use?	1 to 5	6 to 10	11 to 15	16 to 20	20+	None
						<input checked="" type="checkbox"/>
Are your coaches required to carry throw bags?	Yes	No				
		<input checked="" type="checkbox"/>				
Do your coaches regularly practice using throw bags?	Yes	No				
		<input checked="" type="checkbox"/>				
How many lifejackets/ buoyancy aids do you have available?	1 to 5	6 to 10	11 to 15	16 to 20	20+	None
	<input checked="" type="checkbox"/>					
Do you require that coxes wear lifejackets/buoyancy aids in the boat at all times on top of clothing?	Yes	No	N/A			
	<input checked="" type="checkbox"/>					
Are your coxes properly briefed about escape from front-loaders	Yes	No	N/A - no front loaders			
			<input checked="" type="checkbox"/>			
What education and training do you have in place for the coxswains in your club	Set formal induction and training	Externally coached on the water as part of a crew	Taken out by an experienced crew to be coached by them	Other specific training method	No specific training method	
			<input checked="" type="checkbox"/>			
Do you require that coaches wear lifejackets/buoyancy aids at all times on top of all clothing when accompanying crews in launches?	Yes	No	N/A			
			<input checked="" type="checkbox"/>			
Are coaching and safety launches fully equipped with safety aids as required in the safety code (2.5.5.2)?	Yes	No - Partially equipped	No Safety Aids	N/A - No launches		
				<input checked="" type="checkbox"/>		
Does your club have a written policy in effect on the wearing of lifejackets/buoyancy aids for juniors and beginners? (e.g. based on skill level, swim test & capsized drill etc.)	Yes	No	N/A			
			<input checked="" type="checkbox"/>			
Are juniors required to wear a lifejacket/buoyancy aid until they have completed a capsized drill and swim test and shown a defined level of skill in a single scull?	Yes	No	N/A			
			<input checked="" type="checkbox"/>			
Are all adult beginners offered the use of a lifejacket/buoyancy aid?	Yes	No	N/A			
	<input checked="" type="checkbox"/>					
Do you have third party / public liability insurance for on and off the water activities?	Yes	No				
	<input checked="" type="checkbox"/>		WSRA Insurance			
Do you have member-to-member insurance? If in doubt consult your broker.	Yes	No				
			WSRA Insurance			
If your CWSA is not a current ARA member does the club provide specific insurance? (N.B. Club Water Safety Advisers must be individual ARA members to benefit from ARA insurance)	Yes	No	N/A			
	<input checked="" type="checkbox"/>			WSRA Insurance		
If your club has a junior racing name, or a link club alternative name, have you told your insurance company, as the alternative name may not be considered by them to cover the activities?	Yes	No	N/A			
			<input checked="" type="checkbox"/>			

Where is the up-to-date incident log?	Boat House	Club House	Not Available			
			X			
Do you number each incident report with the sequential identification number in the Logbook as requested?	Yes	No				
Do you keep a record of the names of members who have been informed of the local navigation and other safety information together with the date they were informed?	Yes	No				
		X				
Does your Club request details, prior to any activity, from individuals on any medical conditions that could be aggravated by rowing activity?	Yes	No				
	X					
Is a signed statement of swimming competency obtained, before any water activity takes place?	Yes	No	N/A			
	X					
In the case of juniors is the statement of swimming competency and medical conditions signed by a parent or guardian?	Yes - prior to any water activity	Yes - as part of an induction Process	No	N/A		
				X		
When do you carry out capsizing drills for adult beginners?	Before any water activity	As part of the induction Process	At set times of the year	Not undertaken	N/A	
					X	
When do you carry out capsizing drills for junior beginners?	Before any water activity	As part of the induction process	At set times of the year	Not undertaken	N/A	
					X	
If your club has any craft, including launches, private or club owned, that trains or races in the Thames Region, it is necessary for all such craft to display, on both sides of the boat, an ARA approved identification code, whose numbers are on an up-to-date club register. Are your craft, including launches, that are used in the Thames Region at any time, correctly labelled?	Yes	No	Not applicable - Thames Region waters not used			
			X			
Where is the log of boats in and out?	Boat House	Club House	N/A			
			X			
When purchasing new boats, does your club require the manufacturer to supply information with regard to buoyancy?	Yes	No	N/A			
			X			
<i>"new boats purchased after April 2003 must have inherent buoyancy sufficient, together with their oars and sculls, to support a seated crew of the correct design weight in the event of being swamped." - Water Safety Code</i>						
Who is responsible for ensuring that rowing equipment, launches, trailers are properly and regularly maintained?	Club Water Safety Adviser	Equipment officer	Captain	Boatman	Other Person	N/A
			X			
What "quarantine" system is in place to ensure that unsuitable equipment is isolated to avoid its use?	Labels on equipment	Labels on equipment and part removed e.g. rigger	Labels on equipment and moved to a particular part of the boathouse	Other method		
				X		
How many boats does your club have in its fleet?	Total					
	1					
How many boats in your fleet built since April 2003 are plated to comply with the Water Safety Code 2.6.1?	Comply	Do not comply				
How many boats in your fleet built prior to April 2003 are deemed NOT to require additional buoyancy?	Boats					
How many boats in your fleet are deemed to require additional buoyancy if used in a potential swamping situation?	Boats					
Please list the ARA compliant Boat Identification Codes of all coaching launches that you shall be using on the Tidal Thames under the PLA's exemption arrangement under the new Tideway Code, be it for only one visit a year or regularly if a Tideway club.	Launch IDs	Launch IDs	Launch IDs	Launch IDs	Launch IDs	Launch IDs
Please note lighting and other requirements.						

SUMMARY OF RECORDABLE INCIDENTS ENTERED IN YOUR LOG BOOK FROM 1ST OCTOBER 2007 TO 30TH SEPTEMBER 2008		
Place the totals for each item in the grey boxes - including zeros	Total	Have areas for improvement been identified and action taken? - Place a "X" in the "Yes" or "No" grey box where incidents have occurred
		Yes No
Capsize		
Capsize through incompetence	0	
Capsize through collision	0	
Capsize through equipment failure	0	
Collision with static object		
No Damage to equipment or individuals	0	
Minor damage to equipment	0	
Minor injury	0	
Minor damage to equipment and minor injury	0	
Collision with moving object		
No damage to equipment or individuals	0	
Minor damage to equipment	0	
Minor injury	0	
Minor damage to equipment and minor injury		
Swamping through rough water		
No Damage to equipment or individuals	0	
Minor damage to equipment	0	
Minor injury / mild hypothermia	0	
Swamping through wash		
No Damage to equipment or individuals	0	
Minor damage to equipment	0	
Minor injury	0	
Equipment failure		
Blade	0	
Boat	0	
Launch	0	
Trailer	0	
Indoor rowing machines	0	
Weight training equipment	0	
Others (please define)		Description
	0	
	0	
	0	
	0	
TOTAL INCIDENTS RECORDED	0	